

Expression of interest (EOI) - ILC & FDSV Disability Grant

EOI close: 5.00pm (ACST) 24 June 2024



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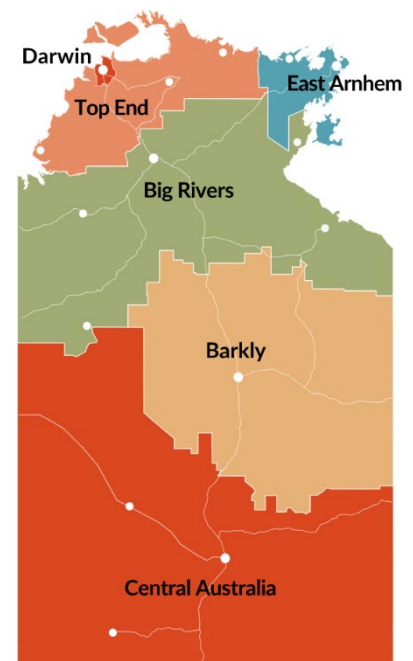
1. Introduction

NT PHN is funded by the Australian Government to develop and coordinate an equitable and comprehensive primary health care system across the Northern Territory (NT). NT PHN is a partnership between Aboriginal Medical Services Alliance NT, the NT Department of Health and the Health Providers Alliance NT.

The vision of NT PHN is that Territorians enjoy their best health and wellbeing. One of the ways this is achieved is through commissioning the delivery of health services. NT PHN commissions a range of services to meet the health needs of the NT population. Commissioning is a continual and iterative cycle which involves strategic planning, needs assessment, procuring services and monitoring and evaluation.

NT PHN priorities currently include:

- Aboriginal and Torres Strait Islander health
- Mental health and suicide prevention
- Alcohol and other drugs
- Aged care
- Digital health
- Population health
- Health workforce



About this document

This Expression of Interest (EOI) Guideline has been developed by the NT PHN to guide interested applicants with their formal response to this EOI. Interested applicants are advised to carefully review this document and all attachments before registering their interest.

Registrations received in response to the EOI are assessed in line with the guidelines in this document.

2. Program Overview

The objective of this EOI is comprised of two components; the first focuses on **individuals and organisations** working in primary health care settings and aims to build their capacity to support people with disabilities.

The second component focuses on **primary health care organisations only*** and aims to build their capacity to support people with disabilities who are at risk of or experiencing FDSV. Both components are outlined below in more detail

Component 1: EOI aims to identify individuals and/or organizations who can enhance the capacity of the primary health care sector in effectively interacting with the disability sector. The objective is to improve both organisational and individual capabilities within primary health care settings to better serve individuals with disabilities and their families/carers.

Component 2 EOI will address the intersection of disability and family, domestic, and sexual violence (FDSV) within the primary care sector. The objective is to enhance the capacity of primary care organisations to recognise, respond to, and support individuals with disabilities who are experiencing FDSV.

This funding aims to build the capacity of the primary care sector to support people with disabilities who are at risk of family, domestic and sexual violence (FDSV). Capacity building opportunities include training, resource development or other initiatives aimed at developing individuals or organisations within the primary care sector to respond effectively to this at-risk cohort.

- Grant funding available under component 2 is for organisational level only; individual health worker applications are not considered under this funding opportunity.

Funding is to be utilised to support time-limited activities.

Objectives

- Increased access to services and a reduction in service gaps for people living in the Northern Territory
- Facilitate the adoption of best practices for serving individuals with disabilities and their families/carers.
- Provide opportunities for healthcare professionals to enhance their individual competencies in disability care.
- Foster a culture of continuous learning and improvement in disability support within primary health care settings.
- Train primary care organisations to identify signs of FDSV among individuals with disabilities.
- Enhance the capacity of primary care organisations to provide comprehensive support to individuals with disabilities at risk of or experiencing FDSV.
- Build understanding of the complexities associated with the FDSV experiences of people with disabilities
- Strengthening the health workforce around trauma-informed practices in their responses to FDSV

Who can register?

Registrations are invited from suitably qualified disability, primary health care or training providers interested in **delivering or undertaking capacity building activities** to support people with disabilities and/or support people with disabilities who are at risk of or experiencing FDSV. NT PHN will **shortlist suitable applicants** based on the information supplied in the EOI response.

Who is out of Scope:

Providers who won't be considered in this EOI are:

- Interstate organisations and Individuals

Funding

NT PHN has a pool of funding which is available until 30 December 2024.

Funding amount

Organisations can apply for up to \$25K to support/undertake activities.

Individuals can apply for up to \$5k to support/undertake activities - **Applicable to Component 1 Only.**

Assessment Criteria

Providers will be assessed for suitability based on the below assessment criteria.

Criteria – Disability Only	Weighting %	Characteristics sought in response
<i>Examples: Experience, capacity to complete activity, value for money</i>	<i>Relative importance of each criterion to the other</i>	
The application demonstrates that the key function is to deliver primary care to people with disabilities	45%	<ul style="list-style-type: none"> • Applicant is a primary care provider or disability service provider • Applicant is a primary care worker or disability service worker that interfaces with primary healthcare • Applicant is an accredited training provider with demonstrated connections with the primary care and disability sector
The application demonstrates a sustainable solution that caters to the existing workforce and supports capacity-building opportunities for the future workforce	30%	<ul style="list-style-type: none"> • Future workforce will benefit from the capacity building solution, for example, a license that enables the provider to deliver training to new staff as they come onboard. • Individual skills gained can be applied to future roles in the primary health sector • Commitment to share solutions with partner organisation/provide shared training opportunities etc
The application demonstrates that the key capacity-building activities proposed are focused/ relevant towards delivering primary care to people with disabilities	15%	<ul style="list-style-type: none"> • Proposed activities must have a key element of disability, Primary care and or FDSV
The application has clear and achievable proposed timeframes for capacity building activities to be undertaken	10%	<ul style="list-style-type: none"> • Activities proposed must be achievable and be able to be completed by not later than 30th Dec 2024.

Criteria – FDSV/ both	Weighting %	Characteristics sought in response
<i>Examples: Experience, capacity to complete activity, value for money</i>	<i>Relative importance of each criterion to the other</i>	
The application demonstrates that the key function is to deliver primary care to people with disabilities	25%	<ul style="list-style-type: none"> • Applicant is a primary care provider or disability service provider

Criteria – FDSV/ both	Weighting %	Characteristics sought in response
		<ul style="list-style-type: none"> Applicant is a primary care worker or disability service worker that interfaces with primary healthcare Applicant is an accredited training provider with demonstrated connections with the primary care and disability sector
The application demonstrates a sustainable solution that caters to the existing workforce and supports capacity-building opportunities for the future workforce	15%	<ul style="list-style-type: none"> Future workforce will benefit from the capacity building solution, for example, a license that enables the provider to deliver training to new staff as they come onboard. Individual skills gained can be applied to future roles in the primary health sector Commitment to share solutions with partner organisation/provide shared training opportunities etc
The application demonstrates that the key capacity-building activities proposed are focused/ relevant towards delivering primary care to people with disabilities	15%	<ul style="list-style-type: none"> Proposed activities must have a key element of disability, Primary care and or FDSV
The application has clear and achievable proposed timeframes for capacity building activities to be undertaken	10%	<ul style="list-style-type: none"> Activities proposed must be achievable and be able to be completed by not later than 30th Dec 2024.
The application demonstrates how it will build the capacity of the primary care sector to support people with disabilities at risk of family, domestic, and sexual violence (FDSV)	20%	<ul style="list-style-type: none"> Demonstrates a clear plan of how it intends to build organisational capacity with estimated timelines and proposed budget Recognises the nuances of FDSV experiences of people with disabilities
The application demonstrates a capacity building solution that champions a trauma-informed approach to DFSV interventions	15%	<ul style="list-style-type: none"> Demonstrates awareness of prioritising safety and wellbeing of victim-survivors

3. Pre-Registration

EOI Document Bundle

Prior to registering interest, providers should familiarise themselves with a number of documents contained in the EOI Documents bundle which has been uploaded to the NT PHN Website site. The EOI document bundle is comprised of the following documents:

Expression of Interest Guideline (this document)

Provides information about NT PHN, and an overview and background information relevant to the EOI.

Expression of Interest Application Form

Applicants must complete all sections of the application form and submit it along with all requested supporting documents on or before the due date. Incomplete applications may not be considered.

Insurances

To enter into a formal agreement with NT PHN, organizations would be required to have the following insurances:

<u>Insurance</u>	<u>Value</u>
Public Liability	\$20,000,000
Professional Indemnity	\$10,000,000
Workers Compensation	As required by NT Legislation

4. The EOI process

Completed EOI application forms should be emailed directly to procurement@ntphn.org.au

EOI Applicants will be contacted by NT PHN to discuss their applications and opportunities or approaches for the next/s stage of the commissioning process.

EOI Applicants are not guaranteed any contractual agreement with NT PHN.

EOI Applicants are advised to carefully review this document, and all attachments before applying. Applications received in response to the EOI will be bound by the NT PHN Conditions of Tendering as provided.

Applicants wishing to lodge a Late EOI must contact NT PHN for approval to submit a late application.

**NT PHN will accept EOI applications through until
5:00pm on 24 June 2024.**

EOI Timelines

Activity	Date
EOI Opens	03 June 2024
Information Session	06 June 2024
EOI Closing	5pm, 24 June 2024
Applicants advised of outcome	05 July 2024*
Contract Start Date	08 July 2024

Activity	Date
Contract End Date	30 December 2024

EOI Information Session

An Information session will be held on 06 June 2024. This will be an opportunity to ask any questions about the EOI process.

Date: 06 June 2024

Time: 2pm – 3pm (ACST)

Venue: Microsoft Teams (Video Conference)

Attendance at the session is optional and if you are unable to attend, this will not impact the outcome of your EOI. A calendar invite with the Teams link will be provided **after registration and 2 days prior** the information session.

This meeting will also be recorded and uploaded onto the NT PHN Website.

Please register to attend the information session by emailing procurement@ntphn.org.au.

NB: The briefing will not proceed if no registrations are received.

5. How to register your interest

Completed application forms should be uploaded directly emailed to procurement@ntphn.org.au

If you have difficulty accessing completing the registration process, please contact:

Procurement Officer

Phone: 08 8982 1003

Email: procurement@ntphn.org.au

All enquiries regarding this EOI should be sent to procurement@ntphn.org.au

There is no guarantee that any organisation/or individual will be selected by NT PHN and unless specifically stated, NT PHN will not be liable for any costs incurred by applicants through participation in the EOI process.